

We are looking for a People Consultant (Maternity Cover) to join Stiesdal Offshore

At Stiesdal Offshore we offer the opportunity to make a real difference in the fight against climate change. Our team of creative thinkers are making true impact and joining us could be the most exciting and fulfilling step in your career.

Are you up for the challenge?

About the job

We are currently looking for a People Consultant to join us for an exciting maternity cover. You will keep the engine running and be the go-to expert in areas such as HR administration, recruitment, on/offboarding and employee engagement. This role is perfect for you if you enjoy working on administrative tasks while contributing to strategic people initiatives.

Your primary tasks

- HR Administration: Preparing employment contracts and supplements, managing and maintaining HR records and databases while ensuring accuracy and compliance with relevant regulations.
- Payroll Administration: Assisting with payroll processes in close cooperation with our external payroll provider.
- Recruitment Support: Supporting job postings, candidate sourcing, facilitating the hiring process and participate in interviews when relevant.
- Onboarding and Offboarding: Coordinating and improving processes for welcoming new hires and managing employee departures.
- Compliance: Assisting in drafting, updating, and communicating relevant policies (e.g. GDPR).
- Employee Engagement: Assisting in organizing team-building activities, feedback sessions, and employee wellness initiatives.
- Administration: Team assistant tasks such as coordination of meetings and office support.

Your profile

You have an office education supplemented with relevant HR courses or training e.g. subjects from academy training in HR or similar. More than 3 years of experience would be beneficial.

Ideally, we are looking for a candidate who is:

- Passionate about administration and attentive to details.
- Proactive and eager to learn.
- A team player who thrives in a dynamic work environment.
- Skilled at planning, structuring and executing tasks – with a strong focus on follow-through and completion.
- Able to communicate clearly in both written and spoken English.

- Known for your natural curiosity and desire to understand other people, your calm and informal appearance, for being able to easily enter into various working relationships, and for your empathy and good situational awareness.

What we offer

An exciting and versatile role at Stiesdal Offshore, where you engage with cutting-edge technologies and become integral to our mission. You will be a part of a culture with good-spirited teamwork, engagement, flat hierarchy, and continuous learning, centered on trust, transparency, and professionalism.

Benefits such as 5 extra paid vacation days per year after 9 months of employment, private health insurance, canteen and being a part of a cool staff association called Klimateers, where we spend time together outside work.

Whether it is fertility treatment, sick children, menopause or grandparents that need your support, time and attention, our commitment is clear: We encourage our people to take time for themselves and their family whenever they need it.

We trust you to do what works for you.

About us

Stiesdal Offshore is developing cost-efficient systems for floating offshore wind.

We are part of Stiesdal, a new and fast-growing climate technology group with activities in floating offshore wind, Power-to-X hydrogen production and carbon capture and storage combined with green fuel production. Read more at www.stiesdal.com.

You will join a young and diverse team of 40 people located at our offices in Aarhus, Copenhagen and Give. Your primary work location is in Aarhus, and you should expect to travel between different locations 2-3 days per month.

In this role you will report to Michael Otte, COO of Stiesdal Offshore, working out of the office in Aarhus and Mette Trandbohus, Group General Counsel, working out of the office in Copenhagen. Consequently, you will have a close collaboration with your colleagues in Stiesdal Offshore and Shared Services in Stiesdal A/S.

How to apply

If you are interested, please send an application and your CV to jobs@stiesdal.com.

We will review applications on an ongoing basis and invite relevant candidates for interviews in December.

The maternity cover is set to begin on 1st of February 2026 and is expected to last until January 2027.

For more information about the position, please contact Ida Grann Persson, iap@stiesdal.com.